

# How to Export contracts Yahoo!

**YAHOO!**

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Management Information System

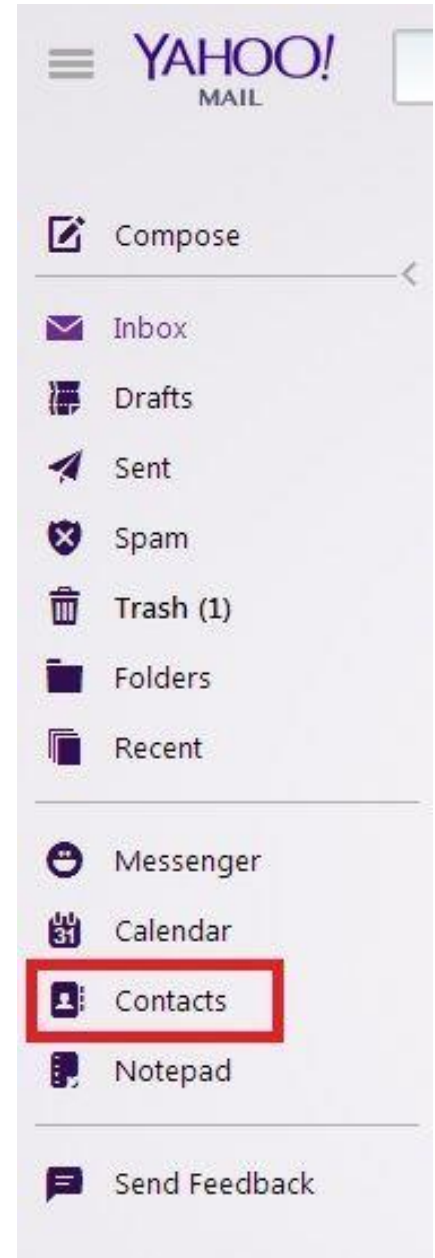
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# Export Contacts Yahoo



- Open up your Yahoo!
- Select the Contacts icon which you will find on the left or right hand side



# Export Contacts Yahoo



- Select which contacts you would like to export to Gmail by checking each box individually next to the contact's name
- Next click on *Actions*, which will give you some options. In the drop down menu, select *Export*.

A screenshot of the Yahoo! Mail web interface. At the top, there's a search bar and a 'Search Contacts' button. Below that, a list of contacts is shown. The first contact has a checkmark in a box, which is highlighted with a red box and the number '1'. To its right is an 'Actions' dropdown menu, also highlighted with a red box and the number '2'. The dropdown menu is open, showing options like 'Sort by First Name', 'Sort by Last Name', 'Sort by Email', 'Reverse Sort Order', 'Import...', 'Export...', 'Fix Duplicates', and 'Print All...'. The 'Export...' option is highlighted with a red box and the number '3'. At the bottom right, there's a 'Delete' button and a 'Delete Contacts' button.

# Export Contacts Yahoo



- You will be given some options on how you want to have the Contacts list Exported.
- So choose *vCard Single File*, and hit *Export*

## Export Contacts ✕

Choose the format you would like to export your Contacts in. All Contacts except your Facebook Contact will be exported.

- Microsoft Outlook
- Netscape/Thunderbird
- Yahoo CSV
- vCard Single File
- vCard, Zip of .VCF files

Export Now

# Export Contacts Yahoo



- Once you hit Export, you will have to prove that you are not a robot (security reasons) by entering the fairly easy to read CAPTCHA.
- You can get the CAPTCHA read out to you by selecting *Audio Code*

## Export Contacts



Please answer the following to verify you are not a robot

Type the code below

Audio code



Try a new code

Export Now