

REQUEST FOR EXPRESSIONS OF INTEREST

LAO PEOPLE'S DEMOCRATIC REPUBLIC
Ministry of Education and Sports
Global Partnership for Education II Project (GPE II)
Grant No.: TF018969 Sector: Education

INTERNATIONAL INSTRUCTIONAL MATERIAL AND TEXTBOOK EDITOR

The Lao PDR Second Global Partnership for Education Project (GPE II) is a program is managed and implemented by the Lao PDR's Ministry of Education and Sports. The program is financed through a US\$ 16.8 million grant from the Global Partnership for Education (GPE), approved on April 14, 2015 and effective since June 4, 2015. The GPE II grant's supervision has been entrusted to the World Bank, acting as GPE Grant Agent (GA) under the oversight of the Lao PDR Education Sector Working Group (ESWG) and the GPE coordinating agencies (CA) in Lao PDR – UNICEF, the European Union (EU) and the Australia's Department of Foreign Affairs and Trade (DFAT),

The GPE II supports the efforts of the Government of Lao PDR (GoL) to strengthen the governance and improve the quality of primary and preprimary education. This assignment relates to the piloting of the reading readiness program (RRP) under Component 2 of the GPE II project. The consultant will work under the supervision of the MOES RRP Team and the Reading Readiness Specialists affiliated with the World Bank supervision team and consultancy will consist in providing: • Support to the creation of clean templates and instructional data bank that will store instructional material before press-ready versions are available; • Example lessons at various stages of trial and implementation based on the feedback from the field the specialists' recommendations; • The 'stitching' instructional scripted routines with individual lesson's content in order to lay out daily lesson and format them into an ergonomic teacher guide; • Lay out services for the reading resources and activities used by the students; • Design print specifications and oversee interaction with printers.

The consultant will provide technical assistance over 2.5 years to MOES on a part-time basis. The required start of the assignment is September 2018 and the expected level of effort shall be 180 person/days with majority of input worked in Lao PDR, specifically:

Year 1: 100 work days - most intensive with the development of all the core instructional material and the lay out of the full suite of instructional aides;

Year 2: 50 work days - updating the instructional package based on the ongoing review and revisions of the material during and after implementation;

Year 3: 30 work days - changes to the instructional suite of material, as required.

In order to be considered for the position, candidates should meet the following qualifications and experience requirements:

- Bachelor Degree in a related field
- 5 years of editing experience and at least 2 years in editing and developing early grade or pre-reading literacy instruction textbooks, teacher guides and teaching aides.
- Demonstrated experience collaborating with researchers to analyze languages' statistical information to design assessments and literacy programs.
- Demonstrated experience creating and using tools such as scope and sequence, instructional routines and templates to create a finished product of superior quality.
- Demonstrated mastery of word and excel to edit and produce instructional material of professional quality
- Demonstrated ability to use word to PDF text conversion, along with a wide variety of fonts to design beginning reader books and instructional material.
- Demonstrated ability to use Photoshop to clean up, resize and modify pictures and illustrations.
- Demonstrated experience in handling logistical aspects textbook production process of such as material development, illustration creation, editing printing and shipping.
- Fluency in English and demonstrated experience in producing and delivering outputs on a short notice.

The Consultant will be selected in accordance with the World Bank's Guidelines "Selection and Employment of Consultants", Individual Consultants (IC) selection method. The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011 and revised June, 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest. **In order to apply for the position, the candidates shall request the Application Form from the ECU, which can be sent via e-mail.**

GPE2 Project now invites interested eligible consultants to provide information indicating that they are qualified to perform the services (curriculum vitae with expressions of interest and references). **Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by August 7, 2018, 16:00 o'clock.** Only Short-listed candidates will be contacted.

Ministry of Education And Sports
Department of Planning
Ms. Khampaseuth Kitignavong
Deputy Director General of DoP /
GPE II Project Director

Lane Xang Avenue, P.O Box 67, Vientiane, Lao PDR
Tel./Fax. +856 (0)21 243 672
E-mail address: khampaseuth.kitignavong@yahoo.com
with copy to ecu.moes.laopdr@gmail.com ; nenitamarcel@yahoo.com
and chintana.xbd@gmail.com