



ສາທາລະນະລັດ ປະຊາທິປະໄຕ ປະຊາຊົນລາວ
ສັນຕິພາບ ເອກະລາດ ປະຊາທິປະໄຕ ເອກະພາບ ວັດທະນະຖາວອນ

ກະຊວງສຶກສາທິການ ແລະ ກິລາ
ກົມແຜນການ

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/ເທກ/

ນະຄອນຫຼວງວຽງຈັນ, ວັນທີ 19 ເມສາ 2018

ຫ້ອງສະເໜີ

ຮຽນ: ທ່ານຜູ້ອຳນວຍການສູນເຕັກໂນໂລຊີຂ່າວສານ ແລະ ການສື່ສານການສຶກສາ ແລະ ກິລາ,
ກະຊວງສຶກສາທິການ ແລະ ກິລາ.

ເລື່ອງ: ຂໍປະກາດຮັບສະມັກຜູ້ຊ່ວຍປະສານງານວຽກໂຄງການລົງໃນ Website ຂອງກະຊວງ ສຶກ
ສາທິການ ແລະ ກິລາ, ເລີ່ມວັນທີ 23 ເມສາ ຫາ 11 ພຶດສະພາ 2018.

ຫ້ອງການປະສານງານແຜນງານ/ໂຄງການ, ກົມການແຜນການ ໂຄງການກອງທຶນຮ່ວມມືສາກົນເພື່ອການ ສຶກ
ສາໄວຍະສອງ (GPE II Project) ມີຈຸດປະສົງຂໍປະກາດຮັບສະມັກຜູ້ຊ່ວຍປະສານງານວຽກໂຄງການຈຳນວນ
01 ທ່ານ ເພື່ອຮັບໃຊ້ໂຄງການປະຈຳປີ 2018. ສະນັ້ນ, ຈຶ່ງຮຽນສະເໜີມາຍັງທ່ານ ຊ່ວຍລົງປະກາດທາງ ເວບໄຊ
ຂອງກະຊວງສຶກສາທິການ ແລະ ກິລາ ໃນວັນທີ 23 ເມສາ ຫາ 11 ພຶດສະພາ 2018 (ຈຳນວນ 15 ວັນ).

ດັ່ງນັ້ນ, ຈຶ່ງຂໍຮຽນສະເໜີມາຍັງທ່ານເພື່ອຝຳລະນາ ແລະ ດຳເນີນການຕາມທາງຄວນດ້ວຍ.

ຮອງຫົວໜ້າກົມ

ຫົວໜ້າຄະນະຮັບຜິດຊອບໂຄງການ



ຄຳປະເສີດ ກິຕິຍະວິງ

REQUEST FOR EXPRESSION OF INTEREST

Country: Lao People's Democratic Republic
Project: Global Partnership for Education II Project (GPE II)
Sector: Education
Description: 01 Project Coordinator for GPE II Project (National Consultant). **Funded:** GPEF Grant NoTF018969

Lao People's Democratic Republic (Lao PDR) has sustained robust economic growth over the past decade. The economy has expanded on average by 7.1 percent per year between 2001 and 2010 and the growth rate is projected to increase to 7.5–8.0 percent per year during the 2011–2015 periods. Per capita income has more than doubled since 1990, reaching US\$1,260 in 2012, thus, Lao PDR has graduated from low income country status to a lower-middle income country. The MoES received funding from the World Bank of SDR 18.2 million or equivalent to US\$28 million (being 50% grant and 50% credit) to implement the Early Childhood Education Project (ECE P) for the period of 5 years from 2014 to 2019. In addition to this fund the MoES received funding from the Global Partnership for Education supervised by the World Bank of USD16.8 million to implement Global Partnership for Education II (GPE II) with the objective to improve pre-primary and primary education quality.

The Global Partnership for Education Project (GPE II) such as: The objective of the project is to support the Government of Lao PDR in improving pre-primary and primary education quality. This will be done by: (i) providing additional funding at school, district and provincial levels, as well as strengthening overall capacity to manage these resources to achieve minimum education quality standards and (ii) enhancing the teaching and learning environment in schools through improved teaching practices, instructional resources and analytical products to support early grade literacy.

The Project Coordinator will assist the Project Director in coordinating the GPE Project implementation through direct engagement with all implementing units of the MoES

The Project Coordinator will be a full-time position with an initial contract of one year, extendable annually by mutual agreement. In order to be considered for the position, the candidates should meet the following qualifications and experience requirements:

- Bachelor or Master's degree in a relevant area.
- At least 3 years' professional experience in Project Coordination and implementation Fluent in Lao language.
- Advanced English language skills, both oral and written.
- Proficiency in the use of Word and Excel.
- Demonstrated capacity in working effectively with national and international staff showing an emphasis on improving coordinator, seeking consensus, balance diverse tasks simultaneously, to being self-motivating within a team structure and effectively managing resources under his/her responsibility;

The attention of interested Consultant is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest. The Consultant will be selected based on Individual Consultants selection method set out in the Consultant Guidelines.

Interested eligible candidates in this position may obtain further information and the detailed TOR from the **Ministry of Education and Sports, ESDF Coordination Unit (ECU)** at the address below during office hours 08:00 to 16:00 hours or by e-mail. Please submit CVs and a letter of interest by **23rd April to 11st May, 2018** to the address below. Only short listed individual candidates will be contacted for an interview.

To: Ministry of Education and Sports
Department of Planning
Lane Xang Avenue, P.O Box 67, Vientiane, Lao PDR
Attn: Ms. Khampaseuth KITIGNAVONG
Deputy Director General of Department Planning.
GPE II Project Director
Tel/Fax: 021 243672
E-mail: ecu.moes.laopdr@gmail.com cc: skhamfong@yahoo.com ; ps.phisitxay@gmail.com and chintana.xbd@gmail.com

Terms of Reference (TOR)
Project Coordinator (National Consultant)
for the Second Global Partnership for Education Project (GPE II)
managed by the Education Sector Development Plan (ESDP) Coordination Unit
(ECU) of the Ministry of Education and Sports

I. Background Information

The Ministry of Education and Sports is implementing the Second Global Partnership for Education Project (GPE II) with the objective to support the Government of Lao People's Democratic Republic to improve the quality of preprimary and primary education. This objective will be accomplished by: (i) providing additional funding at school, district and provincial levels, as well as strengthening overall capacity to manage these resources to achieve minimum education quality standards and (ii) enhancing the teaching and learning environment in schools through improved teaching practices, instructional resources and analytical products to support early grade literacy. The project's main beneficiaries include: (i) 1,000,000 pre-primary and primary students and schools in project districts who will benefit from better financed and better managed schools; (ii) 4,800 Grade 1 and 2 students who will benefit from teachers trained in improved pedagogical approach for teaching of reading and accompanying materials; (iii) 400 teachers who will benefit from training and new reading instructional materials to improve their effectiveness to teach basic reading and writing skills; (iv) 8,900 principals and heads of incomplete schools¹ who will benefit from capacity building training under the project; (v) 8,900 VEDCs who will be encouraged to increase their participation in their community schools; (vi) 1,000 Provincial Education and Sports Services (PESS), District Education and Sports Bureaus (DESBs) and MoES staff in project provinces and districts who will benefit from cross – departmental capacity building activities under the project; and (vii) 20 MoES staff who will benefit from further training in learning assessment as well as overall capacity development to deliver educational services

The project is financed through a grant by the Global Partnership for Education and is supervised by the World Bank, which has been selected to be the Grant Agent for the GPE II.

The ECU manages the GPE II project implementation, monitoring and evaluation. Support is provided by the Education Sector Working Group. The ECU is also under the official guidance of an inter-ministerial Project Steering Committee and Project Advisory Council. For each of the Project's sub-components, an Implementation Unit (IU) is established within the relevant MOES divisions or agency. The World Bank is in charge of the supervision of the project management and implementation, in order to ensure the project implementation is aligned with the requirements of the Grant Agreement for the GPE II project signed between the Government of Lao PDR and the IDA. The Grant Agreement defines the key parameters for management, implementation, project funds disbursement, procurement, financial management, monitoring, evaluation and reporting responsibilities of ECU. The detailed description of the GPE II project activities and implementation arrangements is included in the GPE II project appraisal document. However, the GPE II project is undergoing a significant restructuring and the most up-to-date information on implementation and project activities is reflected and need to be periodically updated in the GPE II Project Implementation Manual. The key document that records periodically the implementation progress, issues, solutions and agreed actions is the World Bank's Aide Memoire, which is produced at least every six months and is the guiding document

¹ Schools that do not have the 5 grades of primary school because of lack of facilities or teachers are called "incomplete schools" and do not formally have a principal, but instead one of the teacher acts as head of the school.

for ensuring project implementation is on track to achieve the project development objectives.

II. Scope of Consultancy

The Project Coordinator, located within the ECU, will:

1. Assist the Project Director in coordinating the GPE II Project implementation through direct engagement with all implementing units of the MoES;
2. Proactively liaise with the Project Director and the World Bank supervision team on issues and implementation bottlenecks at the IU's levels that require internal planning and preparation prior to engaging in external communication;
3. Ensure, together with the Project Director, that all actions agreed in the Aide Memoires are being implemented in a timely manner;
4. Assist and support the Project Director in the areas of:
 - 4.1. Project coordination
 - 4.2. Semi-annual project implementation progress reporting to the World Bank
 - 4.3. Semi-annual monitoring and evaluation reports
 - 4.4. Development of the Project's annual operation plans
 - 4.5. Data collection for accurate reporting on the Project results framework indicators
 - 4.6. Timely submission of quarterly Interim Financial Reports
 - 4.7. Annual financial audits.
5. In charge of project related communication with the Education Sector Working Group, Project Working Group, the Project Steering Committee, the Project Advisory Council, the World Bank and relevant development partners;
6. Be a focal and contact point for the World Bank on issues related to coordination of Project implementation;

III. Consultant's Qualifications.

Project Coordinator will satisfy the following minimum requirements:

- Bachelor or Master's degree in a relevant area
- At least 3 years' professional experience in Project coordination and implementation
Fluent in Lao language
- Advanced English language skills, both oral and written;
- Proficiency in the use of Word and Excel;
- Demonstrated capacity in working effectively with national and international staff showing an emphasis on improving coordination, seeking consensus, balance diverse tasks simultaneously, to being self-motivating within a team structure and effectively managing resources under his/her responsibility;
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IV. Duration of Consultant's Contract.

Project Coordinator will be a full-time position with an initial contract of one **year**, extendable annually by mutual agreement.

V. Consultant's Working Arrangements.

Project Coordinator will report to the Project Director and the World Bank task team lead. S/he will be provided with office space and equipment within the ECU, as well as administrative support.

The MoES will make available to the consultant all available data, reports, legal documents and any other information considered necessary to carry out the assignment.

All reference material shall be loaned to the consultant and shall be returned at the completion of the assignment or earlier, as per MOE request.

The MoES will also facilitate, as necessary to complete the assignment, the consultant's access to MoES and other Government staff, at the central, provincial and district levels, as well as to villages in the Project's target districts.

VI. Documents to be submitted

The consultant shall submit the following as part of his documents:

- Detailed CV with supporting documents
- Details of previous experience in carrying out similar work
- Three references from current or previous employment

The consultant selected shall be compensated in accordance with actual work performed at agreed rates.

The proposal shall be submitted to below address by email, fax, courier or any methods:

Name: Ministry of Education
Department of Planning
Address: ECU
Ministry of Education and Sports
Lane Xang Avenue,
P.O Box 067, Vientiane Capital, Lao PDR
E-mail: ecu.moes.laopdr@gmail.com
Tel/Fax: 856 -21 243 672